

Thank you for your interest in volunteering for the Armory Studio program. This is an ideal internship for students who are interested in education, art, or working with children. Volunteer interns assist professional teaching artists in classes with children ages 3-11. Your assistance will greatly benefit the teachers and students who come here for their art experience. Ceramics, Stop Motion Animation, Drawing & Painting, Drama, and Photography are just a few of the many classes offered. This is an unpaid volunteer internship.

- Fall, Winter and Spring are ten week sessions
- **Spring 2020 Session Dates: April 6 – June 15**
- **No class the May 25**
- Interns work in classrooms from 3:45pm - 5:45pm, one afternoon a week
 - **Class prep and set up: 3:45pm - 4:00 pm**
 - **Class contact time: 4:00pm - 5:30 pm**
 - **Class clean up: 5:30pm - 5:45 pm**
- **We ask that interns commit to one afternoon a week, for the full ten week session.**
- Normally, we assign an intern to the same class for the duration of the session, but we do ask that interns be flexible regarding assignments
- All interns are required to sign in at beginning and end of shift
- All interns are required to fill out the accompanying paperwork
- **Please do use cell phones during shifts**

The Armory Center for the Arts is a nonprofit, donor supported organization offering innovative approaches to creating, teaching and presenting the arts, through classes and exhibitions at its main location in Old Pasadena, as well as a range of free programs in the community. For two decades, the Armory has trained professional artists to use their expertise and enthusiasm to teach and inspire individuals of diverse ages and backgrounds. www.armoryarts.org. For more information, please contact: volunteer@armoryarts.org

To Turn in this form, you can:

1. Scan and email it to volunteer@armoryarts.org
2. Drop it off to the Armory Center
3. Mail it to:

**ATTN: Studio Volunteer
Armory Center
145 N. Raymond Ave. Pasadena, CA 91103**

Spring 2020 Volunteer Emergency Contact Form

Volunteer Name: _____ Age: _____

School and Grade: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Parent email: _____

Person to contact in the event of an emergency:

Name: _____ Relationship to Volunteer _____

Phone: _____ Cell: _____

In the event that I cannot be reached at the above phone number(s), I authorize the following individual:

Name: _____ Phone: _____

(Second Emergency Contact)

Or a representative of the Armory, if the person named above cannot be reached, to give my consent to any emergency treatment, transportation and/or hospital care which a licensed physician may deem necessary. I further understand that all costs of paramedic transportation, hospitalization, examination, x-ray, or related treatment provided in relation to this authorization shall be paid by the undersigned.

Does your child have any allergies or special needs?

All volunteers in the Studio Program shall be deemed to have waived all claims against the Armory Center for the Arts for injury, accident, illness or death occurring during or by reason of the program or its activities.

Unless I have otherwise indicated, I accept all of the Program Policies listed on this document.

Parent Signature _____ Date _____

Day of the Week you would like to volunteer _____***Please do not forget to include your phone number and email addresses.***